



City of Annapolis

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Recreation Advisory Board September 10, 2014

The Recreation Advisory Board (REC) of the City of Annapolis held its regularly scheduled meeting on September 10, 2014 at the Roger "Pip" Moyer Recreation Center and **Chair** Hamill called the meeting to order at 7:04p.m.

Present: **Chair** Hamill, **Vice Chair** Moyer, Lowman, Harrison, Jones, Nelson, Hughes, Rankin

Absent: Montgomery, Aist, B. Moyer

Staff: Walters

The Board expressed concern regarding the unavailability of parking as the result of the Wee Sale occurring in the building. There will be a discussion regarding this towards the end of the meeting.

II. June 11, 2014 Meeting Minutes

Mr. Hughes moved approval of the June 11, 2014 meeting minutes as written. Ms. Jones seconded the motion. The motion passed unanimously in a vote of 6-0. (**Vice Chair** Moyer abstained from voting)

III. Directors Monthly Report

Summer Update

Mr. Walters updated the Board that a video monitor has been installed at the entrance of the building near the front counter that displays the meeting room and court information as well as programs occurring within the Recreation Center. Mr. Walters reported that at Mr. Woodward's request, a park inventory database has been created for each City park and there are land deeds for eleven of the parks. He is pleased with the progress of the database. There were 36 different camps through out the summer with 1,000 participants. The Mayor was speaker at the annual Youth Triathlon event that had over 180 participants. The Department had a perfect State licensing inspection on its camps. At the Stanton Center, the roof and chimney repairs have been completed. The Recreation Center has a leak as the result of the green roof installation. DNEP is checking into the warranty on the green roof. There was a vehicle accident on Collinson Field in that a tractor destroyed the cinder block building that houses the electricity. The building was replaced using some of last year's funds. The skate park was resurfaced by Public Works using volunteer labor from the skateboarding community. **Chair** Hamill suggested that there be a letter to the editor and the newsletter recognizing the volunteer work of the skateboarding community on the resurfacing project. The Department received \$230,000 in program open space (POS) funds for Kingsport Park so are moving forward on this project. The Harbormaster received \$100,000 in Federal Government grant funds to be used for new moorings and the total project cost was \$140,000. The City portion was reduced to \$20,000. He reported that the Board of Education has placed a building on tennis courts that were installed using POS funds with a 20 year covenant so the POS representatives are requesting mitigation of the tennis courts at another location. He is discussing this matter with management. Mr. Walters reported that an adjacent property owner is stating that the driveway to Chambers Park is on his property so the Office of Law is researching the property line survey. **Chair** Hamill asked that Mr. Walters report on the strategies identified to resolve each of the concerns raised.

The Board asked that Mr. Walters to provide a copy of the financial report at the October meeting through second quarter.

IV. Regular Business Before the Board

There was none.

V. New Business

Director Interviews - Status

Chair Hamill noted that there were approximately 40 resumes received that were reduced to 8-10 resumes so there were 8-10 interviews. She briefly discussed the objective interviewing process and the results of these interviews. Mr. Lowman moved that the Board move forward in preparing a letter to the Mayor requesting that he move forward in hiring a Director of Recreation and Parks. Ms. Jones seconded the motion. The motion passed unanimously in a vote of 9-0.

The Board asked Mr. Walters to come prepared to discuss the management plan at the October meeting on how to address the concerns raised regarding the Wee Sale. Mr. Hughes moved that Mr. Walters evaluate the financial viability of the Wee Sale and the impact that it has on the daily operations of the Recreation Center. **Chair** Moyer seconded the motion. The motion passed unanimously in a vote of 9-0.

VI. Old Business

There was none.

VII. Adjournment

Mr. Lowman moved to adjourn the meeting at 7:45pm. Ms. Rankin seconded the motion. The motion passed unanimously in a vote of 7-0.

The next meeting is scheduled for October 8, 2014 at the PMRC at 7:00pm.

Tami Hook, Recorder